

# HBC Board Meeting Minutes

**March 6, 2004**

## **Attendees:**

Wilbur Thomas, Bob Dean, Dan Reuter, John Escritt, Alan Wichman, Edie Kalweit

## **Agenda:**

1. Modify/approve this agenda
2. Modify/approve February meeting minutes
3. Treasurer's report-Dan Reuter
4. Review 2004 budget
5. Consider bylaws clarification: special meetings
6. Discuss operating year
7. Review volunteer banquet / criteria
8. Review operating calendar
9. Review team positions and board facilitators for them
10. Alan: Web server contact
11. Dan: Backup of computer files
12. Bob: Tour D'Amico
13. Brief updates
  - a. Bob: Habitat 500
  - b. Alan: Smart Cycling
  - c. Alan: Ride Leader training activities
  - d. Wilbur for Tom Renner: Street Atlas discount
  - e. Wilbur for Judd: Advertising policy
  - f. Wilbur for Russ L.: Club jacket
  - g. Edie: Freewheel expo
14. Other business

## **Proceedings:**

March agenda and Feb. minutes approved.

Treasurer's report approved.

2004 budget goal is to save or earn \$1300 over 2003. Dan will give the board a monthly update on how we're progressing toward that end.

Bylaw amendments will be addressed at Dine and Design. Wilbur distributed a flier outlining the current provisions and the amended provisions. The two proposed changes are found in Article 2 of the present bylaws. One deals with the date the annual meeting is held, and the other with calling a special meeting of the general membership. In the case of the annual meeting, rather than having the date specified as between Oct 15th and Nov 15th, the date will now be specified as within 90 days of the close of the fiscal year. In the case of a special meeting of the general membership, now it is the duty of the board to call one when 10% of members in good standing so request. The change allows the board to call one at will, retaining the requirement to call one when so requested by

10% of members in good standing, as well.

Operating year? Do we want to change from the current one based on the active cycling season and going from Nov. to Nov? Proposals are still out there. What makes sense? This is another topic for Dine and Design. What are member inputs?

The 2004 Volunteer Banquet was fun and profitable! We are \$900 net ahead of 2003. That is in large part due to earning twice as much in auction items and cost savings in caterer cost. The only negative concerning the banquet, had to do with its length. Too long for a work night, many folks left before the end and missed out on both L'Etoile du Nord presentation and door prizes. To remedy, we spoke of having some smaller items in a silent auction, next year.

Criteria used to attend banquet FREE:

1. Lead three rides
2. Board member or team leader
3. TDA volunteer
4. Fall ride volunteer
5. Write 3 newsletter articles
6. Perform any sanctioned volunteer task

We reviewed the 2004 calendar. Many team leader positions remain open for activities we hope to be part of. Active recruitment is underway to fill the gaps. Wilbur generated a listing of positions needing to be filled and contact people associated with those positions.

The idea of backing up our computer files was put forth. Dan Reuter was investigating having it done commercially. He is to report back concerning the cost of so doing.

The new design for Tour D'Amico was present by Bob Dean. It was decided to go with offering a t-shirt and jersey in 2004. Socks would be sold the "day of" if so desired.

The Habitat 500 brochure was distributed to the board members. All is in place there. Dan would give them our \$500 check for sponsorship.

Alan reported on Smart Cycling. All is in place for the last session.

Ride leader refresher planning, in place. Set for the end of April at Cross View church. A ride will follow.

The DeLorme discount of \$10 on 2004 map-making software is what Tom Renner was able to get for the club from DeLorme. Minimum order is 15 units.

We spoke of web advertising. A reputable member would be allowed to have a link put on to a different website. This would be reviewed on an individual basis. Some discretion may be called for.

Russ Lowthian might be able to offer a club waterproof jacket in the \$55 range.

Edie talked about the Freewheel Expo, and an HBC presence there. It'll depend on volunteers.

In the way of other business, Edie brought up the suggestion to have a section on our web home page addressing FAQ's, (frequently asked questions). This would be in place of a member's handbook. She will continue with that effort.